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artfair.org

The **Ann Arbor Street Art Fair – the Original**, a 501(c)(3) organization and one of the nation’s premiere annual outdoor visual arts events, has a Graphic Design/Communications Coordinator position open for the month of July.

POSITION DESCRIPTION

The Graphic Design/Communications Coordinator works as part of team that produces the Street Art Fair, Townie Street Party, and Dart for Art. In advance of the events, the Graphic Design/Communications Coordinator’s primary focus will be simple graphic design for a variety of digital and print needs, as well as participating in social media marketing. The Graphic Design/Communications Coordinator is expected to work the events and will be assigned on-site duties as part of the production team.

QUALIFICATIONS

- Excellent written and verbal communication skills.
- Knowledge of, and experience using, social media platforms.
- Familiarity with graphic design.
- Strong organizational skills and the ability to see a project through to the end.
- Ability to work independently or work at the direction of others as appropriate.
- Ability to deal with media, artists, and the public in a pleasant and professional manner at all times.
- Ability to problem-solve and obtain positive outcomes under pressure.
- Willingness to work as a member of a small but dedicated team in a highly kinetic environment.
- Proficiency in Microsoft Office Suite and Adobe products.

This will be a full-time position. Candidate will be required to work overtime during the Art Fair. Overtime is paid. The position will conclude after wrap up is complete in July.

To apply for this position, please submit a cover letter and resume to Maureen Riley at mriley@artfair.org. Applications will be accepted until the position is filled.